

## **Job Description: Machinist**

Sets up and operates Tool Room machines with skilled precision. Bench work in the fabrication, maintenance, repair and alteration of tools, fixtures, and equipment. Works under the direction of the Tool Room Foreman.

**JOB DUTIES** (include the following, however, other duties may apply.)

- Performs all tasks in a safe and responsible manner.
- Reads and interprets blueprints.
- Uses gages and measuring instruments to meet tolerance requirements.
- Uses precision tools, machinery, and equipment such as lathe, vertical milling machine, drill press, hydraulic press, chop saw, band saw, push and pull broaches and a variety of cutting tools and equipment.
- Fabricates and shapes parts for Dies & Tool Die fixtures.
- Properly and safely selects, aligns, secures, and removes holding fixtures, cutting tools, attachments, accessories, and materials onto tool Room machinery.
- Recognizes, deploys, and properly uses inserts, fixtures, and tooling.
- Performs daily and regular cleaning and light maintenance tasks on machinery and equipment
- When necessary evaluate experimental procedures and recommend change or modifications for efficiency and adaptability to setup and production.
- Use the ERP software or other documents to track Jobs, time and parts and jobs within system.
- Utilizes and abides by AS9100 requirements and safety procedures.
- Complies with all quality policies, specifications, regulations, and instructions.

## **ESSENTIAL QUALIFICATIONS**

- Self-starter capable of completing tasks with minimal supervision.
- Prioritize changes in a fast pace working environment.
- Follow verbal and written instructions well.
- Work well in a team environment. Have a positive attitude and be a team player.
- Have good communication skills. Communicate economically and effectively.
- Mathematical skills required to accurately complete assigned tasks.
- Interpret a variety of instructions furnished in oral or written form.
- Use sound judgment and problem-solving skills.
- Be responsible for their work.
- Have good attendance.

## **BENEFITS**

- 401(k)
- Dental insurance
- Health insurance
- Life insurance
- Paid time off
- Vision insurance